

## **Executive Meeting**

Lay Readers' Association of Nova Scotia & Prince Edward Island  
Church of Saint Andrew, Cole Harbour, NS

### **Minutes of the June 21, 2016 Meeting**

#### **1. Call to Order:**

The Executive Meeting was called to order at 1 pm by David Harrison, President.

The following members were in attendance: The Rev'd Tom Henderson, Warden; David Harrison, President; Marilyn Massie-Clarke, Vice President; Shirley Williams, Immediate Past President; Wayne Hamlin, Treasurer; Victoria Henrikson, Secretary/Diakonia Editor; Dennis Eisan

#### **2. Lay Readers' Association Prayer:**

The Lay Readers' Prayer was said in unison.

#### **3. Regrets:**

There were no regrets as all members were in attendance.

#### **4. Minutes of the April 26, 2016 Executive Meeting:**

The following changes were suggested: Under Old Business – **remove** the sentence “The Diocese has no records of the formation of the Association.”

It was moved by Shirley and seconded by Dennis that the Minutes of the April 26, 2016 Executive Meeting be approved as amended. **Motion Carried.**

#### **5. Business Arising from the Minutes:**

- 1. Recognition of Service Certificate** – Victoria reported that she had sent a notice for inclusion in the Anglican Net News (ANN) about this new initiative of the Association and it should be in the Wednesday, June 22<sup>nd</sup> edition. She also reported that both the Certificate and the Guidelines are now on the Association's Website.
- 2. Payment of Expenses for Association's VSST Representative** – David asked Wayne if his expenses for attending VSST meetings had been taken care of by the Diocese. Wayne indicated that the Diocese has paid his expenses.
- 3. Lay Readers' Association “Brochure” Quotations for Printing** – David indicated that a motion was required for the cost of printing the new brochure as the decision on the printer and cost was made by e-mail and needed to be ratified. It was therefore moved by Wayne and seconded by Marilyn that the quotation from Halcraft Printers for the printing of the Brochure – “You and Your Lay Reader” in the amount of \$234.53 +15% tax=\$35.18 – Total - \$269.71 be ratified.

**Motion Carried.**

#### **6. Fall Conference 2016:**

- a) **Confirmed Dates** – September 16-18
- b) **Location** – Belcourt Center, South Rustico, PEI
- c) **Registration Fee** - \$50.
- d) **Coordinators for the Conference** – Shirley and Dennis have agreed to organize the Conference in the absence of both the Warden, The Rev'd Tom and the President, David.

**Clergy Representation at the Conference** - Dennis said he spoke with Bishop Ron during his Episcopal visit to his Parish and that Bishop Ron suggested contacting The Rev'd Jay MacDonald in Charlottetown to see if he would be available to do a Eucharist during the Conference.

David said he expected that The Rev'd Darlene Jewers would be at the Conference and he will contact her to follow up on that. He also said he would contact The Rev'd Tom to let him know. If she is planning to be there, she could celebrate the Eucharist as we usually do during the Conference. If The Rev'd Darlene is not going to be there, then The Rev'd Tom will contact The Rev'd Jay to ask about his availability.

- e) **Gluten Free Wafers** - The issue of "gluten free" wafers for the Eucharist was discussed and it will be dealt with if someone indicates on their registration form that they are gluten free.
- f) **Alb and Medallion** - All Lay Readers should be encouraged to bring their alb and medallion.
- g) **Communion wine and wafers** - Dennis agreed to purchase the Communion Wine and Wafers.
- h) **Church Services and Readings** - The Rev'd Tom will prepare the list of services and required readings.
- i) **Wine/Cheese/Cheese-Meat/Fruit Trays** – Wayne agreed to purchase these items

**7. 2017 Fall Conference** - Where will it be held?

- a) Debert Hospitality Centre - David reported that he had received a quote from the Debert Hospitality Centre for October 13-15, 2017 and it totalled \$9,083.97, which is nearly triple what we have been paying. David will follow up with the Centre to see if there is any way the price can be lowered.
- b) Belcourt Centre, PEI – Dennis will follow up with Belcourt to see if they are available for October 13-15, 2017.
- c) Camp Brigadoon – Marilyn agreed to make contact with this Camp to see if they are available on these dates and to get a quote.
- d) Tim Horton Camp – Vicki agreed to contact this organization for the same dates and to get a quote.

Everyone will report back on their efforts at the next meeting, if possible.

**8. Area Representatives:**

**Northumbria Area Representative** - The Rev'd Tom read a Letter of Resignation from Pauline Liengme, Area Representative for Northumbria indicating she is no longer able to carry out the duties of the position. The Letter of Resignation was accepted with regret. Vicki offered to make and send a "Thinking of You" card to Pauline on behalf of the Association.

**Cape Breton Area Representative** – Victoria reported that Georgie Granchelli has offered to take up the role of Area Representative for Cape Breton. Her offer was accepted with thanks.

The following areas are without representatives – Chebucto (Halifax area)  
Valley  
Northumbria

**9. Annual General Meeting 2017:**

At the 2016 Annual Meeting in June, a representative from Christ Church in Dartmouth offered to host the 2017 Annual Meeting in connection with the 220<sup>th</sup> Anniversary of their Parish. Marilyn provided the email address for Vanessa Turner who was the individual from the Parish who made the offer. David will follow up with Vanessa regarding the date.

**10. Signing Authority:**

David asked if the change of signing authority had been put in motion and Wayne indicated that it has not yet been done but that for now there are still three individuals on the Executive with signing authority. Victoria agreed to put together a letter which will include the motion from the June 2016 AGM Minutes reflecting the election of Marilyn Maisie-Clarke as Vice President and therefore a signing office and send it to Wayne with a copy to The Rev'd Tom.

**11. Diakonia:**

Victoria reported that it has been a bit of a struggle to come up with content for the Fall 2016 edition of the Diakonia – this is the educational issue. She will pull together some articles she has gathered on “using your gifts in service to God”. Victoria said that even though she has called upon the membership at the last several AGMs to let her know what they would like to see in the Diakonia, little to no suggestions have been received. She asked those around the table to start thinking about suggestions for the Fall 2017 issue.

Shirley stated that since it is Canada's 150<sup>th</sup> Anniversary, she wondered if there was something around that which could be used in the Diakonia. The Executive were encouraged to search out individuals who have been involved in the Anglican faith over the past 150 years which might be considered for the Diakonia. One suggestion was Simon Gibbons, an Inuit Priest who served in Nova Scotia and built churches here.

**12. Financial Report:**

Wayne did not have a written Financial Report prepared for the meeting but indicated that the Balance Forward is \$9,211.16. There were no changes in June.

It was moved by Wayne and seconded by Dennis that the verbal Financial Report be accepted.

**Motion Carried.**

**13. Next Meeting:**

**Full Executive (Executive plus Area Representatives) - Saturday, October 1st, 2016, 1 pm, Church of Saint Andrew, 2 Circassion Drive, Cole Harbour.**

**14. Adjournment:**

Moved by Wayne to adjourn at 2:15 pm

Respectfully submitted,

Victoria Henrikson  
Secretary/Diakonia Editor